

DEBORAH K. GALE
County Administrator
(928) 865-2310

YVONNE PEARSON
Clerk of the Board
(928) 865-2072

FACSIMILE (928) 865-9332



BOARD OF SUPERVISORS
P.O. BOX 908
253 5TH STREET
CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a
Regular Meeting
will be held on Monday, August 6, 2018 – 8:00 a.m.
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona

AGENDA AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Deborah K. Gale County Administrator, Jeremy Ford, County Attorney and Yvonne Pearson, Clerk of the Board.

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Gomez led those present in the Pledge of Allegiance.

B. Call to the Public

Daniel Cervantez, Clifton resident, responded to the Call to the Public and presented the Board with a Senior Center meal menu and expressed appreciation for the Meals on Wheels program for local citizens. He stated that Clifton resident, Dorothy Alvarez, has now acted as a crosswalk guard for 7 years assisting children safely cross highway 191 to their school bus stop near the Clifton Post Office. He also thanked Freeport-McMoRan for opening the Clifton gym for residents to use at no charge.

Akos Kovach, Economic Development Coordinator, responded to the Call to the Public and presented the Board with the newest edition of the Greenlee Clarion. He stated that it is the biggest issue ever.

C. Presentation to Cheryl Wiltbank in recognition of her retirement and 18 years of service to Greenlee County

Chairman Lunt presented Berta Manuz, County Recorder, a plaque on behalf of Cheryl Wiltbank, former Chief Deputy Recorder, recognizing Ms. Wiltbank for her 18 years of service to the citizens of Greenlee County. The Board expressed their appreciation for her hard work and dedication. Ms. Wiltbank has retired from her position with Greenlee County. Ms. Manuz expressed her sincere appreciation having Ms. Wiltbank work beside her as her Chief Deputy and stated that Cheryl was not only an employee but a great friend and she will be greatly missed.

2.) PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:

A. Consent Agenda

- 1. Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**
- 2. Health & County Services Director: Consideration of approval of Amendment #6 of the Intergovernmental Agreement with the Arizona Department of Health Services for WIC, BFPC and FMNP Services to update the Terms and Conditions Provision relating to the decrease in funding for WIC Services for Fiscal Year 2019**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

3.) Craig Sullivan, Executive Director, County Supervisors Association
A. Annual County Outreach and Update

Mr. Sullivan reviewed the goals and many services that the County Supervisors Association (CSA) provides to counties. He reviewed the issues and bills passed by the legislature at the last session and the impacts to counties. The Board expressed their appreciation to Mr. Sullivan and his staff for the work they do to ensure that county voices are heard at the legislature. Ms. Gale stated that she appreciates the assistance that is available from CSA staff.

4.) Greenlee County Fiscal Year 2018/2019 Final Budget
A. Presentation of the Fiscal Year 2018/2019 Final Budget

Ms. Gale reviewed the proposed budget as follows:

- The general fund proposed budget in the amount of \$13,999,314 reflects a 2.7% increase in pension contributions, 1% increase in employee healthcare, 1% increase in out-of-county college tuition, 2.6% in employee salary increases and other increases including utilities plus the addition of the South Annex.
- The total budget of \$24,887,239 reflects and overall decrease of 2.34% which is attributed to the completion of the South Annex. She thanked Philip Ronnerud, County Engineer, Tony Hines, Public Works Facilities Manager, David Manuz, Public Works Roads Manager, and the Board for their vision and dedication seeing this project completed.
- The proposed total combined county tax rate of \$1.2026 reflects an increase of \$0.0585
- The primary assessed value of \$438,419,323 reflects a \$2,707,442 decrease base on February 10th values
- The tax levy increase by \$18,473 to \$3,080,334
- The primary property tax rate increased from \$0.6941 to \$0.7026
- The Public Health Services District tax levy in the amount of \$1,096,048 reflects a tax rate increase of \$0.05 to \$0.25 which is the maximum allowable rate.
- The Flood Control District tax levy of \$121,805 reflects a \$0.25 tax rate.
- Expenditures reflect a 2.5% salary adjustment for all positions (excluding elected officials) effective the first pay period in September. Employees must be employed on July 1, 2018 to receive the adjustment.

B. Public Hearing pursuant to Arizona Revised Statutes §42-17104 – Fiscal Year 2018/2019 Budget and Arizona Revised Statutes §48-254 - Truth in Taxation Hearing

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board convened into Public Hearing pursuant to Arizona Revised Statutes §42-17104 – Fiscal Year 2018/2019 Budget and Arizona Revised Statutes §48-254 - Truth in Taxation Hearing.

Daniel Cervantez, Clifton resident, commented that he indirectly pays property taxes through his rent, and that he supports the proposed county budget.

There were no other comments made for or against the proposed budget.

The Board reconvened into regular session.

C. Adoption of Fiscal Year 2018/2019 Final Budget – pursuant to Arizona Revised Statutes §42-17105 the Board of Supervisors will convene into Special Meeting to determine and adopt the proposed budget

- Supervisor Gomez made a motion to set the Fiscal Year 2018/2019 Flood Control District tax rate at \$0.2500 per \$100 of assessed value. Supervisor Campbell seconded the motion and the motion passed unanimously.
- Supervisor Gomez made a motion to set the Fiscal Year 2018/2019 Public Health Services District tax rate at \$0.25 per \$100 of assessed value. Supervisor Campbell seconded the motion. The motion passed unanimously with all members voting aye by roll call of the Clerk of the Board.
- Supervisor Gomez made a motion to set the Fiscal Year 2018/2019 Primary Property tax rate at \$0.7026 per \$100 of assessed value. Supervisor Campbell seconded the motion and the motion passed unanimously.
- Supervisor Gomez made a motion to adopt the Fiscal Year 2018/2019 Greenlee County budget as follows:

General Fund budget in the amount of \$13,999,314 and the Total Budget in the amount of \$24,887,239. This includes the Flood Control Budget in the amount of \$300,000 and the Public Health Services District Budget in the amount of \$2,323,023. This also includes the Resolution for the adoption of the Final Budget, adoption of the Capital Improvement Plan, the Fund Balance Policy and the Public Safety Personnel Retirement System Pension Funding Policy.

Supervisor Campbell seconded the motion and the motion passed unanimously.

**RESOLUTION FOR THE ADOPTION OF THE FINAL BUDGET
FISCAL YEAR 2018-2019**

WHEREAS, in accordance with the provisions of Title 42 Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Board of Supervisors did on July 3, 2018, make an estimate of the different amounts required to meet the public expenditures for the ensuing year, also an estimate of revenues from sources other than direct taxation, and

the amount to be raised by taxation upon real and personal property of Greenlee County, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Board met on August 6, 2018, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Board would meet on August 20, 2018, at the Office of the Board for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in A.R.S. §42-17051(A);

NOW, THEREFORE, BE IT RESOLVED, that the said estimates of revenue and expenditures/expenses shown on the accompanying schedules as now increased, reduced or changed, are hereby adopted as the final budget of Greenlee County for the Fiscal Year 2018-2019.

PASSED AND ADOPTED BY THE GREENLEE COUNTY BOARD OF SUPERVISORS, THIS 6TH DAY OF AUGUST, 2018.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Yvonne Pearson, Clerk of the Board

5.) Public Hearing – Planning and Zoning request of Norris/Stacy and William B. Stacy to change the zoning district of Assessor Parcel number 300-54-002 et.al. from RU36 to TR18 subject to site plan approval and a record of survey located in York Valley on the west side of 395297 State Route 75 across from the northerly end of Frontage Road

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board convened into Public Hearing.

Philip Ronnerud, County Planning Director, explained the zoning change is needed so that a manufactured home can be placed on the parcel. The Planning and Zoning Commission has sent a positive recommendation to the Board of Supervisors subject to an approved site plan and record of survey.

No comments were received for or against the request.

The Board reconvened into regular session.

6.) Discussion/Action regarding the Planning and Zoning request of Norris/Stacy and William B. Stacy to change the zoning district of Assessor Parcel number 300-54-002 et.al. from RU36 to TR18 subject to site plan approval and a record of survey located in York Valley on the west side of 395297 State Route 75 across from the northerly end of Frontage Road

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Planning and Zoning request of Norris/Stacy and William B. Stacy to change the zoning district of Assessor Parcel number 300-54-002 et.al. from RU36 to TR18 subject to site plan approval and a record of survey located in York Valley on the west side of 395297 State Route 75 across from the northerly end of Frontage Road upon recording of survey with the County Recorder.

7.) Tom Powers, Greenlee County Search & Rescue

A. Discussion/Action regarding the donation of ATV, UTV and water trailer to Greenlee County for use by the Sheriff's Department

Mr. Powers explained the that Greenlee County Search & Rescue applied for and received funding through a United Way grant to purchase an ATV, a UTV and a water trailer which they wish to donate to Greenlee County. Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved and accepted the donated items as presented.

B. Discussion/Action regarding a location for the placement of a Search & Rescue Building at the Greenlee County Airport facility

Mr. Powers explained that Greenlee County Search & Rescue received additional United Way grant funding in the amount of \$75,000 for a building to house the Search & Rescue equipment. A location for placement of the building has been determined by Public Works Manager for facilities, Tony Hines, at the Airport. The building will be 40 X 60 with an exterior entry to the restrooms that could be used for other functions. Ms. Gale stated that the County Attorney will need to be involved to draft documents pertaining to the building being turned over to the County. Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request as presented upon review and approval of the County Attorney for legalities.

- 8.) Tony Hines, Public Works Manager – Facilities/Fleet**
A. Discussion/Action regarding the purchase of a Caterpillar 2018 140M3 Motor Grader for the Road Department in the amount of \$207,826.95 to be paid with budgeted Road Funds

Mr. Hines explained that the Board previously approved the purchase of a 2017 Caterpillar 140M3 Motor Grader in February, 2018, and stated that 2017 model is no longer available. He requested approval to move forward with the purchase of a 2018 model which will cost approximately \$8,600 more than the 2017 model. The purchase will be charged to budgeted Road funds and financed through Caterpillar Financial Services. Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request as presented which includes the increase.

- B. Discussion/Action regarding the Governmental Equipment Lease-Purchase Agreement with Caterpillar Financial Services Corporation for the purchase of one (1) new 2018 140M3 Caterpillar Motor Grader in the amount of \$207,826.95 to be paid in 60 monthly payments with budgeted Debt Service funds**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the request to finance the purchase of one (1) new 2018 140M3 Caterpillar Motor Grader as presented.

- 9.) Philip Ronnerud, County Engineer**
A. Discussion/Action regarding Change Order #1 to the Scope of Services Agreement with Bowman Consulting to extend the South Annex completion date to August 31, 2018

Mr. Ronnerud explained that the Change Order is necessary so that surveying services can be completed. Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the request as presented.

- 10.) Discussion/Action regarding participation as a Class Member in the Kane County, Utah versus United States lawsuit regarding full funding of Payment in Lieu of Taxes (PILT)**

Ms. Gale explained that notification has been received regarding the Kane County, Utah Class Action Lawsuit regarding full funding of PILT. She stated that it requires a decision of the Board to either opt in or out. There is no financial obligation from Greenlee County to opt in. Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved

opting in and becoming a Class Member in the Kane County, Utah versus United States lawsuit regarding full funding of Payment in Lieu of Taxes (PILT)

11.) Kay Gale, County Administrator
A. County and State budget and legislative issues

Ms. Gale reminded the Board of the deadline to submit legislative proposals to the County Supervisors Association (CSA) to be considered for support by CSA.

Ms. Gale reported that she attended the SouthEastern Arizona Governments Organization Administrative Board meeting where the 2020 Census was discussed and the formation of local Complete Count Committees whose purpose is to encourage participation in the Census which will be done online this time. She stated that she will be meeting with Clifton and Duncan Town Managers to try to establish a regional committee for outreach to citizens of the county.

B. Calendar of Events

The Calendar of Events was reviewed. The Board rescheduled the September 4th meeting to September 6th.

12.) Consent Agenda

- A. Clerk of the Board: Consideration of approval of minutes to previous meetings: 06/21/2018; 07/03/2018; 07/19/2018**
- B. Clerk of the Board: Consideration of approval of expense warrants in excess of \$1,000.00 – Voucher 1095; 1096; 1097; 1098; 1101; 1102; 1000; 1001; 1004; 1005; 1006**
- C. Public Works Manager – Landfill: Consideration of approval of Employee Transaction Form – M. Bartels, Part-time Landfill Attendant**
- D. County Sheriff: Consideration of approval of Employee Transaction Form – C. Romero, Detention Officer; B. Larose, Detention Officer; C. Reyna, Control Room Operator, J. Hernandez, Detention Officer II, A. Armijo, Detention Officer II; J. Monjaras, Detention Officer II; J. Webb, Detention Officer II; C. Mesa, Detention Officer II; D. Villela, Detention Officer II; G. Galvin, Detention Sergeant; A. Miller, Detention Sergeant**
- E. County Administrator: Consideration of approval of Special Event Liquor License application by the Arizona Community Foundation of the Gila Valley for a fund raising event**
- F. County Administrator: Consideration of approval of the Memorandum of Understanding with the Arizona Department of Transportation (ADOT) for appropriation of funding from Greenlee County in the amount of \$8,600.00 to ADOT to defray costs of keeping the Motor Vehicle**

Customer Service Field Office open in Greenlee County to be paid with budgeted general funds

- G. IT Manager: Consideration of approval of the upgrade of the audio visual program in the Courthouse Annex Board of Supervisors/Justice of the Peace/Emergency Operations Room from AV Innovations in an amount not to exceed \$50,000.00 to be paid with budgeted general funds**
- H. Emergency Management Coordinator: Consideration of approval of the proposed upgrade of the VHF radio system to a P25-operable system (analog to digital) by Canyon State Wireless in an amount not to exceed \$175,556.99 to be paid with budgeted general funds, tower lease funds, and grant funds**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Consent Agenda as presented.

13.) Supervisor Reports

Supervisor David Gomez

A. National Association of Counties (NACO) Annual Conference

Supervisor Gomez attended the NACO Annual Conference as well as the Economic Development Steering Committee meeting where all presented resolutions were adopted. He stated that the guest motivational speaker at the conference, Eddy George, was a highlight and very inspiring. Voting for new officers of NACO took place.

Supervisor Ron Campbell

A. National Association of Counties (NACO) Annual Conference

Supervisor Campbell expressed his appreciation that he is able to serve at a national level on the Agriculture and Rural Affairs Steering Committee and stated that it is good that Greenlee County has a voice in the decisions that are made at this national level. He also stated that it was a great conference.

Supervisor Richard Lunt

A. National Association of Counties (NACO) Annual Conference

Supervisor Lunt echoed the comments made by the other Supervisors regarding the conference and added that the networking and ability to gain valuable insight and knowledge from others is invaluable. He is a member of the Public Lands Steering Committee and stated that it is good to have influence and help shape policy at the national level.

B. Meeting with Apache-Sitgreaves National Forest Supervisor Steve Best

Supervisor Lunt attended this meeting where discussion regarding getting the Four Forest Restoration Initiative (4FRI) moving and the need to increase the number of acres being treated in the forests.

14.) Adjournment

There being no further business to come before the Board of Supervisors the meeting was adjourned at 10:24 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Yvonne Pearson
Clerk of the Board