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BOARD OF SUPERVISORS
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CLIFTON, AZ 85533

DAVID GOMEZ
District 1

RON CAMPBELL
District 2

RICHARD LUNT
District 3

MEETING NOTICE and AGENDA
Pursuant to Arizona Revised Statutes §38-431, et. seq.
and amendments thereto, the
GREENLEE COUNTY BOARD OF SUPERVISORS
also sitting as Board of Directors for
GREENLEE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
GREENLEE COUNTY FLOOD CONTROL DISTRICT

hereby gives notice that a
Regular Meeting
will be held on **Tuesday January 16, 2018 – 8:00 a.m.**
Board of Supervisors Meeting Room, 2nd floor Courthouse Annex, 253 5th Street,
Clifton, Arizona

AGENDA AMENDED AND MINUTES

In attendance: Board of Supervisors members: Richard Lunt, Chairman; David Gomez, Member; and Ron Campbell, Member. Also present were Deborah K. Gale, County Administrator, Jeremy Ford, County Attorney, and Yvonne Pearson, Clerk of the Board.

1.) Call to Order

Chairman Lunt called the meeting to order at 8:00 a.m.

A. Pledge of Allegiance

Supervisor Campbell led those present in the Pledge of Allegiance.

B. Call to the Public

Tim Sumner, Sheriff, responded to the Call to the Public and stated: 1) that at a recent Town of Clifton meeting, the Town Council adopted a resolution opposing the closing of Highway 191 and that it is looking like the closure will not move forward and that he is pleased; 2) A wolf has attacked a dog in the front yard of a residence in Blue just moments after children had been playing in the area; 3) The Greenlee County K-9 is in training for 4 weeks and was obtained with United Way grant funding; 4) The Sheriff's office will be moved out of the Duncan Sheriff substation by the end of the week.

- 2.) **PUBLIC HEALTH SERVICES DISTRICT – the Board of Supervisors will convene as the Board of Directors of the Greenlee County Public Health Services District and will reconvene as the Board of Supervisors following consideration of these items:**
- A. Consent Agenda**
1. **Clerk of the Board: Consideration of approval of Public Health Services District expense warrants in excess of \$1,000.00**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Public Health Services District Consent Agenda as presented.

- 3.) **Public Hearing - Planning & Zoning request of Sylvia Sanchez to change the zoning map district of Assessor Parcel 300-77-027 in Apache Grove from RU 36 to TR 18 with minimum parcel size of 18,000 square feet**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board convened into Public Hearing. Philip Ronnerud, Planning Director, explained that the zoning change request will split a property and that the Planning & Zoning Commission sends a positive recommendation to the Board. There were no comments received for or against the request. The Board of Supervisors reconvened into regular session.

- 4.) **Consideration of approval of the Planning & Zoning request of Sylvia Sanchez to change the zoning map district of Assessor Parcel 300-77-027 in Apache Grove from RU 36 to TR 18 with minimum parcel size of 18,000 square feet**

Upon motion by Supervisor Campbell, seconded by Supervisor Gomez, and carried unanimously, the Board approved the Planning & Zoning request of Sylvia Sanchez to change the zoning map district of Assessor Parcel 300-77-027 in Apache Grove from RU 36 to TR 18 with minimum parcel size of 18,000 square feet as presented.

- 5.) Akos Kovach, Economic Development Coordinator
- A. Consideration of the Board to approve appraisals of 3 county owned parcels of land.

Mr. Kovach requested approval to obtain appraisals of 1) the County property known as the Cueto Property; 2) 42 acres in the Goat Camp area; 3) 50 acres near the golf course which would require a road right-of-way from the state. He stated these properties contain what is important to developers looking for single & multi-family homes as well as small businesses. Supervisors Campbell stated

that he is in agreement that appraisals need to be done and requested a copy of the cost estimate of the appraisal be presented to the County Administrator to confirm conformity and cost and her approval as soon as information is received so there is no hold up. Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the requested as noted and presented.

B. Economic Development housing update.

Mr. Kovach stated that several developers have committed to investing in Greenlee County including housing and recreational projects with some close to breaking ground. Conversations have been had regarding ribbon cuttings, etc. He also stated that adoption of building codes attract better interest.

6.) David Manuz, Public Works Road Department
A. Consideration of Fiscal Year 2018 Chip Seal Project Discussion

Mr. Manuz reviewed the chip seal project and stated that Recreation Road will be turned over to Freeport McMoRan and will come off the list of roads to maintain and that some consideration could be given to Rattlesnake Road which would also require addressing drainage issues including culverts. Discussion took place at the cost of chip sealing Recreation Road versus Rattlesnake Road. Supervisor Campbell expressed his desire to keep the cost to maintain Recreation Road in the budget to be used in other areas to improve infrastructure.

7.) Work Session-Soapbox Wash Bridge Project

Mr. Philip Ronnerud, County Engineer, spoke to the need to begin addressing upgrading the Soap Box Bridge. He stated that a funding commitment has already been obtained. He reviewed pictures of the structure pointing out areas of concern. The project will be reviewed again for consideration in the upcoming year's budget.

8.) Work Session-Greenlee County Landfill Operations

Mr. Ronnerud reviewed the history of the development of the Loma Linda Landfill up to the current status. He reviewed maps of the area describing the different sections and purpose. He stated that the process of closing 5 acres needs to begin soon and also stated that tipping fees need to be reviewed and assessed. Ms. Gale stated that the County is adding a lot of general funds into the Landfill operations. Landfill operations amount to \$490,000 annually of which \$150,000 is general funds, personnel, and equipment maintenance costs. A computerized system is needed to better track fees and create accurate billings to commercial

businesses. The Board requested more information regarding the Landfill operations to have to consider during budget discussions for the upcoming new year.

9). Kay Gale, County Administrator
A. Fiscal Year 2018 Financial Update

Ms. Gale presented a snapshot of the financial status for Greenlee County:

- Property tax collections are on target to collect 98%
- Vehicle License Tax is under budget at 43.2% and will be \$60,000.00 under budget if the trend continues
- The County half cent sales tax will be over the budgeted estimate if the trend continues. The collections presented reflect a 5 month period. Ms. Gale stated that the revenue loss due to the new prime contractor law is apparent.
- State Shared Sales Tax is at 58.09% after six months and is estimated to be over budget if the current trend continues.

B. Consideration of approval of Greenlee County Deputy Cadet Policy

Ms. Gale presented the draft copy of the Deputy Cadet Policy and reviewed the different sections. The Board directed Ms. Gale to revised item #7 of the policy to include vacation only and to also advance the current Cadets a meal allowance as has been done recently. Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board tabled the item to the next meeting.

C. County and State budget and legislative issues

Ms. Gale reported the following:

- The Governor has called a special session regarding the opioid epidemic
- The Community College subsidy for Greenlee County has been included in the Governor's budget
- The new County Supervisors Association (CSA) Toolkit for Supervisors was reviewed
- The CSA Legislative Policy Committee (LPC) meeting and their review of bills was reviewed

D. Calendar of Events

The Calendar of Events was reviewed.

10.) Consent Agenda

- A. Clerk of the Board: Consideration of approval of expense warrants in excess of 1,000.00 – Voucher 1048; 1048; 1051; 1052**
- B. Chief Finance Officer: Consideration for approval of general fund loans in the amount of \$151,470.95 to be reimbursed upon receipt of funds: Fund 118 - \$379.24; Fund 139 - \$1,230.41; Fund 195 - \$507.95; Fund 219 - \$132,205.26; Fund 237 - \$17,148.09**
- C. Assessor: Consideration of approval of Employee Transaction Form – K. Brashears, part time Clerk I.**
- D. County Sheriff: Consideration of approval of Employee Transaction Form – J. Rios, Deputy Cadet; A. Morales, Deputy Cadet.**
- E. Clerk of the Board: Consideration of approval of Resolution 18-01-01 to change signatories on the Greenlee County Warrant Account with National Bank of Arizona.**
- F. Clerk of the Board: Consideration of approval for the renewal Lease Agreement with Pitney Bowes for the Postage machine for five years to be paid monthly payments in the amount of \$382.42 with budgeted general funds.**
- G. Clerk of the Board: Consideration of approval of Governmental Equipment Lease-Purchase Agreement with Caterpillar Financial Services Corporation for the purchase of (1) new 950M Caterpillar Wheel Loader in the amount of \$187,969.00 to be paid in 60 monthly payments with budgeted Debt Services funds.**
- H. County Engineer/Planning Director: Consideration of approval to pay invoices from C & S Engineers, Inc. in the amount of \$16, 758.34 for services rendered March 2017 through November 2017 on Airport Runway Rehabilitation (Drainage & Erosion Control Project to be paid with budgeted Airport Funds.**
- I. County Engineer/Planning Director: Consideration of approval of final payment on ADOT Airport pavement Management System Program in the amount of \$4,541.48 dated August 15, 2016 to be paid with Airport funds**
- J. County Engineer: Consideration of approval of change order #5 for the South Annex Building Project in the amount of \$23,995.00 to be paid with budgeted Project funds**

Upon motion by Supervisor Gomez, seconded by Supervisor Campbell, and carried unanimously, the Board approved the Consent Agenda as presented.

11.) Supervisor Reports

Supervisor Ron Campbell

- A. Campbell Blue River Bridge Project meeting**

He stated that the final inspection will take place tomorrow morning and traffic will be able to begin driving over the bridge afterward. He thanked Philip Ronnerud, County Engineer, and all County staff involved for their commitment and hard work to make the new bridge a reality.

Supervisor Richard Lunt
A. State of State Address

Supervisor Lunt attended the State of the State Address where the Governor spoke about several issues with the main focus on the opioid epidemic and education. He stated that he appreciates how business is done and how citizens are taken care of in Greenlee County.

12.) Adjournment

There being no further business to come before the Board of Supervisors, the meeting was adjourned at 11:39 a.m.

APPROVED: /s/ Richard Lunt, Chairman

ATTEST: /s/ Yvonne Pearson
Clerk of the Board